

102 West Port

Visitors guide

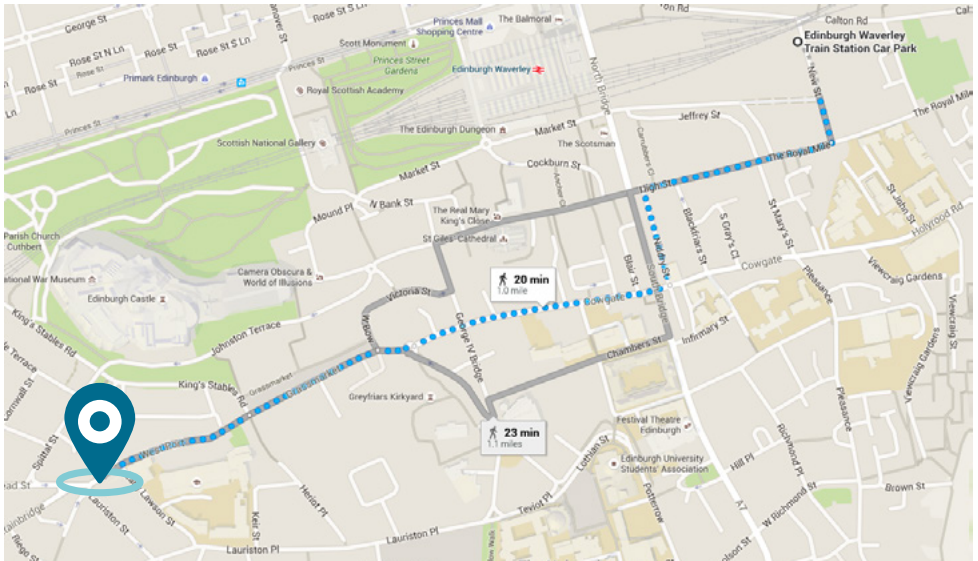
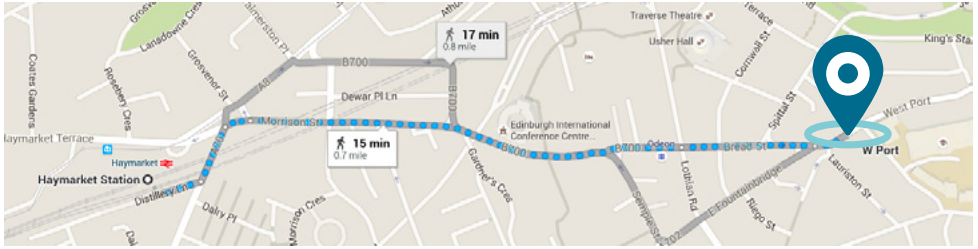


Welcome



Getting here

102 West Port is easy to find. It is a straight road from Haymarket Station and it is within walking distance of Waverley Station and all main bus stops.



Lothian Buses routes 2 and 35 stop on Bread Street (heading east) and directly outside the building (heading west). Other services can be accessed at the Usher Hall, Lothian Road and West Approach Road.



Car/bike parking

On street parking near the office is limited but there are car parks in the nearby area including NCP car parks on Castle Terrace and Quartermile just off Nightingale Way and Thistle Parking on Semple Street.

The building management has an agreed parking deal with NCP Castle Terrace. If you choose to use this car park, bring your yellow token and it will be validated when you leave and you will be charged a reduced parking rate of £7.50.


There is a space in the basement of our offices reserved for visitors who need a disabled parking space. The basement also contains bike racks. Please contact us if you need access to these facilities.

You can access the car park from Lady Lawson Street, with prior arrangement from building security. For sat nav purposes the postcode is EH3 9DN.



Arriving here

Audit Scotland are located on the fourth floor at West Port. The building is fully accessible to all visitors. The office is open between 8.30am and 5.00pm. You will be greeted by our reception team upon arrival at the fourth floor. Please let us know if you have any special requirements or needs prior to your arrival and we will do our very best to accommodate these.

If you wish any assistance with presentation material, please contact business support by email bssrequests@audit-scotland.gov.uk  and a member of the team will contact you to discuss. We have a variety of formal and informal meeting spaces available.

We have Wi-Fi available at West Port. Our receptionist will provide you with the passcode, should you require this.

The fire alarm test for the building is scheduled for 9.30am each Friday. If the fire alarm should sound at any other time, your host will escort you to the nearest assembly point.



Food and drink

There are a number of delis and takeaways near to the office at West Port. Alexander's and Peppers are directly opposite. Scoff Café and Coffee Mavi are en route to Lothian Road. All offer sandwiches, soup and coffee at a reasonable cost.



We look forward to welcoming you to Audit Scotland but in the meantime if you need to get in touch with us, here are some useful contacts for you:

Reception at West Port
T:0131 625 1500

Business Support Services
E: bssrequests@audit-scotland.gov.uk



Audit Scotland, 4th Floor, 102 West Port,
Edinburgh EH3 9DN T: 0131 625 1500
E: info@audit-scotland.gov.uk
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